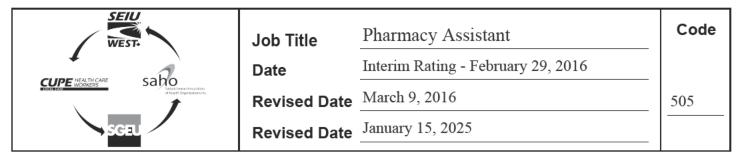
Job Evaluation Rating Document



ning		
	2.0	
		2.0

Education	Degree	
Grade 12. Pharmacy Assistant certificate (SAIT Polytechnic 640 hours).		
	3.0	

Experience	Degree
No previous experience. Nine (9) months on the job to become familiar with depart policies and procedures.	tment
	3.0

Independent Judgement	Degree
Follows established methods when processing medication orders, coding invoices, computer billing and filing. Resolves minor operating problems.	
	2.5

Working Relationships	Degree
Has regular contact with suppliers/vendors. Requires tact and discretion when interacting with nursing units when distributing and delivering medications.	
	3.0

Impact of Action

Delays in dispensing medication or shipping products to other agencies may result in delay in treatment. Errors in entering medication information can result in inaccurate account billing and/or errors in inventory.

2.0

Degree

Leadership and/or Supervision

May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

1.0

Degree

Physical Demands

Regular physical effort standing, walking and delivering pharmaceuticals with frequent periods of lifting, pulling and pushing carts. Requires accurate fine coordination in dispensing, packaging, weighing and measuring medications.

2.5

Degree

Sensory Demands

Regular sensory effort stocking inventory, computer operation, dispensing medications, receiving direction and instruction requiring frequent periods of concentration.

2.5

Degree

Environment

Regular exposure to minor conditions such as interruptions, chemicals and sharp objects.

Degree

3.0